

Town of Westville Meeting Minutes

December 12, 2022

I. Call to order

The regular meeting was opened by Supervisor Rodrigue Lauzon at 6:30 p.m. at the Westville Town Hall with the Pledge of Allegiance.

II. Roll call

Town Clerk, Ann Brady, conducted a roll call.

PRESENT: Supervisor Rodrigue Lauzon
Council person Michael Armstrong
Council person Sean Barnes
Code Officer Robert Crossman
Highway Superintendent Kevin Nichols
Council person Brenda St. Hilaire

ABSENT: Dog Control Officer Kim Barcomb and Council person Robert Reynolds

ALSO PRESENT: Kathy Nichols, Jim McHugh and Donna Bailey

III. Approval of minutes from last meeting

The regular meeting minutes were presented to the Board for the meeting that was held on November 14, 2022; the minutes were submitted to the Town Board by the Town Clerk; the Town Board having reviewed the minutes prior to the meeting; a motion was made by Michael Armstrong to accept the November meeting minutes as presented, seconded by Sean Barnes. Unanimously approved.

IV. Open issues and Reports

Code Officer's Report – A written report was provided to the Board by Bob Crossman. The Code office approved 1 Building Permit and performed 16 construction inspections. He took in \$25.00 for the month of November. The Code Officer indicated that he has checked on: the apartments on the Brusco Road; at a home on Sand Street for mice; a homeowner on the Durant Road about material of a garage that had collapsed; on a junk car on State Route 37; sent a building permit application for demo of a trailer and installation of a slab for Friends of the North Country; a residence on the Flat Rock Road for trash removal; Construction on a new home on Route 37; issued a building permit for a home on Grand View Drive; and performed road checks.

Dog Control – No report.

Highway Superintendent's Report – Kevin Nichols provided the Board with an oral report. Kevin and his crew have been busy on repairs on the trucks and the roller. The roller had a leak in it and they were able to repair it. It's the time of year that they are going to be busy maintaining the roads.

Town Clerk's Report – Town Clerk, Ann Brady provided the Town Board with a monthly report indicating that the Town Clerk's Office issued 5 dog licenses and 5 Death Certificates.

Verizon Wireless \$1,124.17
FC Treasurer Mortgage Tax \$6,153.26

Highway:

Franklin County Treasurer Mowing Contract \$3,568.00

Transfers:

Class General to Highway Community \$30,000
Highway Community to General Community \$30,000

Motions:

- (1.) To accept the Code Officer Report – Motion by Michael Armstrong, seconded by Brenda St. Hilaire. Unanimously approved.
- (2.) To accept the Dog Control Officer Report – No report.
- (3.) To accept Highway Superintendent’s Report – Motion by Sean Barnes, seconded by Michael Armstrong. All in favor. Approved.
- (4.) To accept Town Clerk’s report – Motion by Brenda St. Hilaire, seconded by Michael Armstrong. All in favor. Approved.
- (5.) To accept HUD Report – Motion by Sean Barnes, seconded by Brenda St. Hilaire. All in favor. Approved.
- (6.) To pay bills – Motion by Michael Armstrong, seconded by Sean Barnes. All in favor. Approved.
- (7.) To accept the Budget Update – Motion by Brenda St. Hilaire, seconded by Michael Armstrong. All in favor. Approved.
- (8.) To accept the Supervisor’s Report – Motion by Sean Barnes, seconded by Brenda St. Hilaire. All in favor. Approved.

V. Adjournment

Rod Lauzon, Town Supervisor adjourned the meeting at 7:40 p.m. Motion by Brenda St. Hilaire, seconded by Sean Barnes. Unanimously approved.

The next regular meeting of the Town Board is scheduled for January 9, 2023 at 6:30 p.m.

Minutes submitted by: Ann F. Brady, Town Clerk

Minutes approved by:

