

Town of Westville Meeting Minutes

February 10, 2014

I. Call to order

The meeting was opened by Supervisor Lauzon at 6:30 p.m. at the Westville Town Hall with the Pledge to the Flag.

II. Roll call

Town Clerk, Ann Brady, conducted a roll call.

PRESENT: Councilman Vince Cartier
Councilman Mike Armstrong
Councilman Robert Reynolds
Supervisor, Rodrique Lauzon
Highway Superintendent, Kevin Nichols

ABSENT: Deputy Supervisor, Dean Fleury

EXCUSED: Robert Crossman

ALSO PRESENT: Tyler Nichols and Maggie Albu

III. Approval of minutes from last meeting

The minutes of the regular Town Board Meeting held on January 13, 2014 having been submitted to the Town Board by the Town Clerk; and the Town Board has reviewed these minutes; and that the minutes of the Town Board Meeting held on January 13, 2014 were approved as submitted. Motion to accept the meeting minutes by Vince Cartier, seconded by Michael Armstrong. All in favor. Approved.

IV. Open issues

HUD Report – No report.

Code Officer's Report – A report was given to the Board by Rodrique Lauzon on behalf of Bob Crossman. The Code office issued: 1 Variance; and performed 6 Construction Inspections. The Code Office took in \$25.00.

Dog Control Officer's Report – Kim LaPage gave a Report to the Board dated January 1 through February 10th. Kim checked into complaints/reports regarding an abandoned dog located at 426 Flat Rock Road; a complaint about a dog on State Route 37 bothering other dogs; she took a dog to high peaks to be euthanized and then to the transfer station; and received another complaint at 46 Heather Drive regarding a dog harassing his dog.

Highway Superintendent's Report – A report was given to the Board by Kevin Nichols. They have been busy plowing and sanding and trying to keep up. Last month, Dean Fleury mentioned the possibility of a new pick up, he would prefer to look at a dump box sander for the Sterling. He said that he looked into it and that it would cost approximately \$31,000.00. He said they would have to get it out of Vermont. Kevin is going to look into it.

Resolution #2 of 2014 – The Town Supervisor presented Resolution #2 of 2014 to the Board with respect to the hold harmless agreement between the Town of Westville and the County of Franklin. A motion was made by Michael Armstrong to accept ***Resolution #2 of 2014*** as presented, seconded by Robert Reynolds. All in favor. Approved.

Resolution #3 of 2014 – The Town Supervisor presented Resolution #3 of 2014 to the Board with respect to the Expenditure of Highway Funds for the Town of Westville. A motion was made by Michael Armstrong to accept **Resolution #3 of 2014** as presented, seconded by Robert Reynolds. All in favor. Approved.

Town Clerk's Report -- Town Clerk, Ann Brady provided the Town Board with a monthly report indicating that the Town Clerk's Office issued 11 dog licenses. The total received by the Clerk's Office for the month of January was \$165.00; New York State Department of Agriculture and Markets received \$17.00; New York State Department of Health received \$0.00; and \$148.00 was paid to the Town of Westville, Town Supervisor.

On January 16, 2014, the Town Clerk received notification from the Village of Malone that Block Grant boxes were being held at the Village of Malone offices.

On February 1, 2014, the Town Clerk sent notification to the New York State Racing & Wagering Board regarding Verified Statement for Raffle Ticket Operations for the Westville Volunteer Fire Department.

On February 4, 2014, the Town Clerk received the Dog Control Officer Inspection Report from the NYS Department of Ag and Markets with a satisfactory rating.

Budget Update by Rod Lauzon – The current account information is:

Account Information:	CLASS	Community Bank	Total
General	\$ 50,636.67	\$ 195,855.47	\$ 246,492.14
Highway	\$ 76,513.53	\$ 191,942.38	\$347,211.52
Trust & Agency		\$ 1,727.40	\$ 1,727.40
Machinery	\$ 78,755.61		\$ 21,929.62
Total	\$ 205,905.81	\$ 389,525.25	\$595,431.06

Received from and deposited into General Account:

Verizon Wireless	\$850.00
Landfill	\$4,959.95
Justice Court for January	\$2,752.00
Tax Collector 2/4/14	\$182,560.00
Tax Collector 1/18/14	\$124,000.00

Highway:

Tax Collector 1/28/14	\$110,000.00
Transfer from General Account to Highway 2/7/14	\$72,765.00

Town Supervisor asked for a motion to move the following funds for the Final 2013 Budget Transfers:

General Fund

From	To	Amount	Explanation
A1990.4 Contingencies	A1110.4 Justice Contractual	\$1,650.00	To cover the additional cost of court clerk and computer repairs
A1990.4 Contingencies	A1220.4 Supervisor Contractual	\$425.00	To cover the cost of a new computer for the Town Supervisor

A5010.4 Highway Contractual	A5010.1 Highway Salaries	\$300.00	To cover the cost of Kevin's safety bonus
A1620.2 Building Equipment	A5132.4 Garage Contractual	\$4,100.00	To cover the cost of roof repair
A9060.8 Health Insurance	A9040.8 Workers Compensation	\$125.00	To cover additional Workers comp premium expense

Highway Fund

From	To	Amount	Explanation
A5110.4 Repairs Contractual	DA5130.4 Machinery Contractual	\$2,500.00	To reallocate equipment expenditures
DA9055.8 Disability	DA9040.8	\$150.00	To cover additional Workers Comp premium expense

A motion was made by Mike Armstrong to move funds from the above accounts per Town Accountant, William Empsall, and seconded by Robert Reynolds. All in favor. Approved.

General Fund

The general fund ended the year with a surplus of \$19,492.17 without using any of the fund balance carried over from prior years.

Revenues were \$18,000 more than anticipated from the County landfill fees and the mortgage tax. There were savings in several areas too. There was a savings of \$2,000 on landfill closure fees, a savings of \$4,000 on grant application fees and almost \$4,000 of non expenditure of the legal budget line item. Retirement costs were also \$6,000 less than budgeted for. Five line items were over expended. These are explained in the budget transfer request.

Highway Fund

The highway fund had a surplus of \$5,067 and as in the general fund, none of the prior year fund balance had to be used.

Revenues were up from County services, the sale of surplus equipment and CHIPS although the \$20,000 CHIPS increase was all spent.

As for expenses, the retirement contribution was \$6,000 less than anticipated and health insurance was \$8,000 less than planned. Some minor line item over expenditures are covered by the budget transfer request.

AMP Update by Rod Lauzon – No Report.

Supervisor Report – Rod Lauzon gave the Town Supervisor's Report. The snow/ice removal contract has been signed and returned to the County. Life flight sent the Town a Thank you for the money. The self-insurance plan came in for 2013 and we had two firemen in the report. Time Warner has sent notification that they will be changing their channel lineup. JCEO has set up a mobile unit to accept weatherization applications. Sid Spear and King Clark are both trying to keep the Town's insurance. We are going to ask for bids for the April meeting. The Landfill has put in a request to the DEC for a permit to expand cells 5, 6 and 7.

Resolution #4 of 2014 was presented to the Board by Supervisor, Rod Lauzon to encourage the participation of the Westville Volunteer Fire Department in the Franklin County Mutual Aid plan. A

motion was made by Vince Armstrong to accept Resolution #4 of 2014 as presented, seconded by Michael Armstrong. All in favor. Approved.

Resolution #5 of 2014 was presented to the Board by Supervisor, Rod Lauzon to pay \$2,000 toward a new fire siren for the Westville Volunteer Fire Department. A discussion was held amongst the Board and Supervisor Lauzon. The Board has requested that Resolution #5 of 2014 be held in abeyance until further discussions can be had with the Fire Department regarding costs of a new fire siren.

Resolution #6 of 2014 was presented to the Board by Supervisor, Rod Lauzon to withdraw all money from the NY CLASS account and deposit it into Community Bank. A discussion was held amongst the Board members and it was requested that pending the results from further discussions with Community Bank that Resolution #6 of 2014 be held.

Motions:

- (1.) To pay bills – Motion by Mike Armstrong, seconded by Vince Cartier. All in favor. Approved.
- (2.) To accept HUD Report – No report.
- (3.) To accept Highway Superintendent’s Report – Motion by Mike Armstrong, seconded by Robert Reynolds. All in favor. Approved.
- (4.) To accept Town Clerk’s report – Motion by Robert Reynolds, seconded by Vince Cartier. All in favor. Approved.
- (5.) To accept the 2013 and 2014 Budget Update – Motion by Robert Reynolds, seconded by Mike Armstrong. All in favor. Approved.
- (6.) To accept the Supervisor’s Report – Motion by Mike Armstrong, seconded by Vince Cartier. All in favor. Approved.
- (7.) To accept the Dog Control Officer Report – Motion by Mike Armstrong, seconded by Vince Cartier. All in favor. Approved.
- (8.) To accept the Code Officer Report – Motion by Mike Armstrong, seconded by Robert Reynolds. All in favor. Approved.

V. New Business

April meeting – A motion was made to change the regularly scheduled Board meeting for the month of April from April 14th to April 3rd. Motion by Robert Reynolds, seconded by Vince Cartier. All in favor. Approved.

We need at least two additional members for our Variance Board. We currently have Ed Russell, Roger Willingham and Roseanne Clark. If anyone knows of anyone they are asked to contact Rod.

VI. Adjournment

Rod Lauzon, Town Supervisor adjourned the meeting at 8:05 p.m. Motion by Michael Armstrong, seconded by Vince Cartier. All in favor. Approved.

The next meeting of the Town Board is scheduled for March 10, 2014 at 6:30 p.m.

Minutes submitted by: Ann F. Brady, Town Clerk

Minutes approved by: 




