

Town of Westville

Meeting Minutes

Re-Organizational Meeting and Regular Meeting
January 13, 2014

I. Call to order

Rodrique Lauzon, Town Supervisor called to order the regular meeting and the re-organizational meeting of the Westville Town Board at 6:30 p.m. on January 13, 2014 in the Westville Town Hall.

Pledge of Allegiance.

Oaths of Office – Rodrique Lauzon, Town Supervisor, swore in: Town Clerk, Ann Brady; Highway Superintendent, Kevin Nichols; Town Councilman, Robert Reynolds; Town Councilman, Michael Armstrong; Dog Control Officer, Kimberly LaPage; Hon. Darwin Fleury; and Code Officer, Robert Crossman.

II. Roll call

PRESENT: Councilman Vince Cartier
Councilman Michael Armstrong
Councilman Robert Reynolds
Deputy Supervisor, Dean Fleury
Highway Superintendent, Kevin Nichols
Supervisor Rodrique Lauzon
Code Officer Robert Crossman
Dog Control Officer, Kimberly LaPage

ALSO PRESENT: Hon. Darwin Fleury, Cody Garland, Mary Tashjian, Jenna Tashjian and Malone Telegram Reporter, Mikeala.

III. Approval of minutes from last meeting

The minutes of the regular Town Board Meeting held on December 9, 2013 having been submitted to the Town Board by the Town Clerk; and the Town Board has reviewed these minutes; and that the minutes of the Town Board Meeting held on December 9, 2013 were approved as submitted. Motion to accept the meeting minutes by Dean Fleury, seconded by Vince Cartier. All in favor. Approved.

IV. Open issues

HUD Report – No report.

Code Officer's Report – A report was given to the Board by Bob Crossman. The Code office issued: 1 Certificate of Occupancy; and performed 6 Construction Inspections. The Code Office took in \$0.00.

Dog Warden's Report – A final written report was submitted to the Board by Roy Richards. Roy's update was from December 10, 2013 through December 31, 2013. Roy provided the Board with a yearly report; overall for 2013 Roy responded to 17 complaints, 21 dogs picked up, 16 dogs adopted out, 0 dogs redeemed and 4 dogs euthanized.

Highway Superintendent's Report – A report was given to the Board by Kevin Nichols. The guys are busy plowing and sanding; not sure which roads we will be blacktopping this year.

Town Clerk's Report – Town Clerk, Ann Brady provided the Town Board with a monthly report indicating that the Town Clerk's Office issued 4 dog licenses. The total received by the Clerk's Office for the month of December was \$55.00; New York State Department of Agriculture and Markets received \$6.00; New York State Department of Health received \$0.00; and \$49.00 was paid to the Town of Westville, Town Supervisor.

On December 14, 2013, the Town Clerk issued correspondence to Jonathan C. Hutchins enclosing the Contract for Snow Removal for 2014 and 2015.

On December 28, 2013 correspondence was sent to the Department of Motor Vehicles requesting up-to-date Handicap Parking Permits (50).

On December 28, 2013 correspondence was sent to the Franklin County Legislature's office regarding the elected officials for the Town of Westville.

On January 7, 2014 correspondence was received from the Office of the County Treasurer indicating that the Town of Westville had received the following payments for 2013: Mortgage Tax -- \$9,223.63 on 05/23/13 and \$4,542.67 on 11/12/13; Snow and Ice -- \$29,833.00 on 02/07/2013 and \$29,833.00 on 07/02/2013.

From 01/01/2013 through 12/31/2013, the Town Clerk's office collected \$2,503.59; \$264.00 was provided to NYS Dept. of Ag and Markets for dog licensing; \$90.00 was provided to the NYS Dept. of Health for Marriage licenses; and \$2,149.59 was provided to the Town Supervisor for revenue for the Town of Westville.

AMP Update by Rod Lauzon -- No Report

Budget Update by Rod Lauzon -- The current account information is:

Account Information: CLASS		Community Bank	Total
General	\$ 50,635.42	\$ 32,252.07	\$
Highway	\$ 76,511.74	\$ 51,466.15	\$
Trust & Agency		\$ 2,535.33	\$ 2,535.33
Machinery	\$ 78,753.65		\$ 78,753.65
Total	\$205,900.81	\$ 86,253.55	\$ 292,154.36

Received from and deposited into General Account:

Verizon Wireless	\$850.00
Justice Court for November	\$791.50
Justice Court for December	\$2050.00

Received and deposited into Highway Account:

None

Supervisor Report – Rod Lauzon gave the Town Supervisor's Report. The Taxes are a little slow coming in.

V. New business

Motions:

- (1) To approve payment of bills for December 2013 and January 2014. Motion made by Michael Armstrong, seconded by Vince Cartier. All in favor. Approved.
- (2) To accept the Code Officer Report. Motion made by Michael Armstrong, seconded by Vince Cartier. All in favor. Approved.
- (3) To accept the Dog Control Officer Report. Motion made by Robert Reynolds, seconded by Michael Armstrong. All in favor. Approved.
- (4) To accept the Town Clerk's Report. Motion made by Michael Armstrong, seconded by Robert Reynolds. All in favor. Approved.
- (5) To accept the Budget Update. Motion by Dean Fleury, seconded by Vince Cartier. All in favor. Approved.
- (6) To accept the Highway Superintendent's Report. Motion by Michael Armstrong, seconded by Robert Reynolds. All in favor. Approved.
- (7) To accept the Town Supervisor's Report. Motion by Robert Reynolds, seconded by Vince Cartier. All in favor. Approved.
- (8) To accept Dave Nichols as Deputy Highway Supt. Motion made by Robert Reynolds, seconded by Vince Cartier. All in favor. Approved.
- (9) To accept Dean Fleury as Deputy Town Supervisor. Motion made by Vince Cartier, seconded by Robert Reynolds. All in favor. Approved.
- (10) To keep Malone Telegram as the Town Newspaper. Motion made by Michael Armstrong, seconded by Robert Reynolds. All in favor. Approved.
- (11) To keep Community Bank as the Town Bank. Motion made by Robert Reynolds, seconded by Dean Fleury. All in favor. Approved.
- (12) To keep monies invested at MBIA (Class accounts). Motion made by Michael Armstrong, seconded by Dean Fleury. All in favor. Approved.
- (13) To retain Richard Edwards as Town Attorney ^{at \$125.00} ~~at \$100.00~~ hour. Motion made by Michael Armstrong, seconded by Dean Fleury. All in favor. Approved.
- (14) To retain William Empsall as Town Accountant. Motion made by Dean Fleury, seconded by Vince Cartier. All in favor. Approved.
- (15) To re-appoint Robert Crossman as Code Enforcement Officer. Motion made by Robert Reynolds, seconded by Vince Cartier. All in favor. Approved. (Contract signed)
- (16) To appoint Ann Brady as Registrar of Vital Statistics. Motion made by Dean Fleury, seconded by Vince Cartier. All in favor. Approved.

- (17) To re-appoint Rod Lauzon as Deputy Registrar of Vital Statistics. Motion made by Robert Reynolds, seconded by Vince Cartier. All in favor. Approved.
- (18) To re-appoint Jean Goddard as Town Historian. Motion made by Robert Reynolds, seconded by Vince Cartier. All in favor. Approved.
- (19) To re-appoint Lucy Nichols, RN as Health Officer. Motion made by Dean Fleury, seconded by Vince Cartier. All in favor. Approved.
- (20) To re-appoint Donald Malark as Car Seizure Officer. Motion made by Vince Cartier, seconded by Michael Armstrong. All in favor. Approved.
- (21) To have Rod Lauzon as Fair Housing Officer for 2013. Motion made by Dean Fleury, seconded by Robert Reynolds. All in favor. Approved.
- (22) To pay 50 cents per mile for mileage. Motion made by Robert Reynolds, seconded by Dean Fleury. All in favor. Approved.
- (23) To re-appoint Jamie Gratton as Cemetery Records Keeper. Motion made by Dean Fleury, seconded by Michael Armstrong. All in favor. Approved.
- (24) To keep the same Code of Ethics. Motion made by Dean Fleury, seconded by Robert Reynolds. All in favor. Approved.
- (25) To keep Jerry Klepfer as Youth Director. Motion made by Vince Cartier, seconded by Dean Fleury. All in favor. Approved.
- (26) To keep Building Permits schedule as is. Motion made by Dean Fleury, seconded by Vince Cartier. All in favor. Approved.
- (27) To keep the same procurement policy. Motion made by Robert Reynolds, seconded by Dean Fleury. All in favor. Approved.
- (28) To have Dean Fleury and Rod Lauzon Buildings and Grounds (Grants). Motion made by Michael Armstrong, seconded by Robert Reynolds. All in favor. Approved.
- (29) To have Robert Reynolds and Rod Lauzon Community Action Network, Neighborhood Watch. Motion made by Dean Fleury, seconded by Vince Cartier. All in favor. Approved.
- (30) To have Robert Reynolds, Mike Armstrong, Myron Brady and Jamie Gratton on Recreation Committee. Motion made by Dean Fleury, seconded by Vince Cartier. All in favor. Approved.
- (31) To have Dean Fleury as Fire Department Liaisons. Motion made by Michael Armstrong, seconded by Vince Cartier. All in favor. Approved.
- (32) To have Mike Armstrong and Vince Cartier as Highway Department Liaisons. Motion made by Michael Armstrong, seconded by Vince Cartier. All in favor. Approved.

- (33) To have Rod Lauzon and Robert Reynolds as AMP Liaisons, along with Myron Brady. Motion made by Dean Fleury, seconded by Michael Armstrong. All in favor. Approved.
- (34) To approve Contract with Fort Covington Senior Citizens. Motion made by Dean Fleury, seconded by Michael Armstrong. All in favor. Approved.
- (35) To approve Contract with Constable Food Pantry. Motion made by Michael Armstrong, seconded by Robert Reynolds. All in favor. Approved.

Resolution #1 of 2014 to accept the Code of Ethics. A motion was made by Vince Cartier to approve **Resolution #1 of 2014** to accept the Code of Ethics and sign the same, seconded by Dean Fleury. All in favor. Approved.

Planning Board Members: Betsy Buchanan, Jamie Gratton, Fran Moore, Diane Tremblay and Myron Brady

Variance Board Members: Ed Russell, Roseanne Clark, Cathy Burditt, Cathy Stepnoski and Roger Willingham

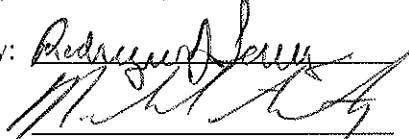
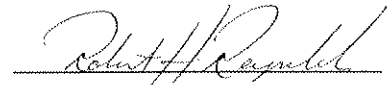
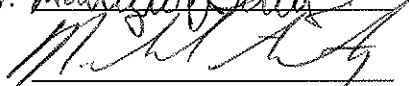
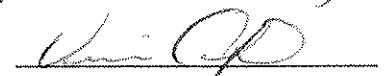
Grievance Board Members: Donna Andrews, Carolyn Firluk and Ed Strong

VI. Adjournment

Town Supervisor Rod Lauzon adjourned the meeting at 7:40 p.m. Motion made by Robert Reynolds, seconded by Michael Armstrong. All in favor. Approved.

The next meeting of the Town Board is scheduled for February 10, 2013 at 6:30 p.m.

Minutes submitted by: Ann Brady, Town Clerk

Minutes approved by:  
 _____
 _____