

Town of Westville

Meeting Minutes

Re-Organizational Meeting and Regular Meeting
January 12, 2015

I. Call to order

Rodrique Lauzon, Town Supervisor called to order the regular meeting and the re-organizational meeting of the Westville Town Board at 6:30 p.m. on January 12, 2015 in the Westville Town Hall.

Pledge of Allegiance.

II. Roll call

PRESENT: Councilman Mike Armstrong
Councilman Vince Cartier
Deputy Supervisor, Dean Fleury
Councilman Robert Reynolds
Supervisor Rodrique Lauzon
Dog Control Officer Kimberly LaPage
EXCUSED: Highway Superintendent, Kevin Nichols
Code Officer Robert Crossman

III. Approval of minutes from last meeting

The minutes of the regular Town Board Meeting held on December 9, 2014 having been submitted to the Town Board by the Town Clerk; and the Town Board has reviewed these minutes; and that the minutes of the Town Board Meeting held on December 9, 2014 were approved as submitted. Motion to accept the meeting minutes by Dean Fleury, seconded by Vince Cartier. All in favor. Approved

IV. Old business

HUD Program -- Town Supervisor Lauzon has been trying to locate a company to write the grant. Unfortunately, none of the companies that he has contacted are willing to write the grant. He will keep looking. Motion was made by Michael Armstrong, seconded by Robert Reynolds to accept the HUD update. All in favor. Approved.

Dog Control Officer Kim LaPage provided the Board with a report for December 9, 2014 through January 12, 2015. On December 12, 2014, she received a call from a lady in Quebec who had found 2 dogs; one had a Westville tag on. Kim redeemed the dogs back to the owners. On December 22, 2014 she received a call from Carol Beach regarding her neighbor's dogs. On January 5, 2015 she received a call from Mike Nichols regarding the neighbor's dogs getting into the yard. Kim had set traps for the dog and is looking into possibly ticketing the owner. Motion made by Vince Cartier,

seconded by Robert Reynolds to accept the Dog Control Officer's report. All in favor. Approved.

Code Enforcement Robert Crossman provided the Board with a written report for the month of December 2014. He did not have anything to report for the month of December. Motion made by Dean Fleury to accept Code Officer's Report, seconded by Vince Cartier. All in favor. Approved.

Highway Superintendent Rod Lauzon provided the Board with a Highway Update in Kevin's absence. Mainly they have been trying to stay on top of the plowing/sanding. As a storm was in progress the night of the meeting, all highway crew were out plowing/sanding. Motion made by Dean Fleury to accept the Highway report, seconded by Vince Cartier. All in favor. Approved.

Budget/Town Supervisor Rod Lauzon provided the Board with a Budget update and the Town Supervisor's Report. The following amounts are currently in the accounts:

	<u>Class Accounts</u>	<u>Community Bank</u>	<u>Total</u>
General	\$ 636.97	\$24,057.36	\$
Highway	\$ 56,534.62	\$ 9,944.32	\$
Machinery	\$ 0.08		\$ 0.08
T&A		\$ 2,231.65	\$2,231.65
H. Savings		\$40,012.88	\$40,012.88
Reserve		\$64,025.46	\$64,028.46
G. Savings		\$95,221.79	\$95,221.79

Total in Class \$57,171.67

Total in General \$119,916.12

Total in Highway \$170,517.36

Total in all accounts \$290,433.48

A motion was made by Dean Fleury, seconded by Michael Armstrong to effectuate budget transfers in order to balance the budget for 2014. All in favor. Approved

Budget Transfers:

Highway Fund

<u>Amount</u>	<u>From</u>	<u>To</u>	<u>Explanation</u>
2,700.00	DA5148.1	DA5110.1	To reallocate wages

General Fund

<u>Amount</u>	<u>From</u>	<u>To</u>	<u>Explanation</u>
2,500.00	A8668.4	A3410	New Siren
2,500.00	A8668.4	A6772.4	Cover cost of Van for Meals on Wheels
3,000.00	A1990.4	A1110.4	Court Clerk
145.00	A9010.8	A1110.2	Overexpenditure of grant money
300.00	A9010.8	A9030.8	To cover Social Sec.
120.00	A9010.8	A3620.1	Payroll from 2013 &
1,100.00	A9010.8	A5010.1	Safety Bonus
1,800.00	A9010.8	A5132.4	Utilities
500.00	A9010.8	A1920.4	2015 Municipal Dues
300.00	A9010.8	A1330.4	Stamps and Mileage
300.00	A9010.8	A1410.4	New Computer/Clerk
10.00	A9010.8	A1670.4	Paper Costs
1500.00	A1420.4	A5132.4	Fuel
2165.00	A1420.4		Justice Court Fines

The fire department provided the Town Board with a 2014 Incident Response report and their budget for 2015.

The disability payment was issued and mailed to Shelterpoint. Paperwork has been submitted for the fiscal year. The 2015 paperwork has been successfully submitted to the Office of the NYS Comptroller.

A replacement for Judge Fleury has been approved up through April 30, 2015. Judge Wisnesky has agreed to fill in from January 1, 2015 through April 30, 2015.

A motion was made by Vince Cartier to accept the Budget/Supervisor's Report, seconded by Robert Reynolds. All in favor. Approved.

Town Clerk Ann Brady provided the Town Board with a monthly report indicating that the Town Clerk's Office issued 5 dog licenses, 1 Certified Copy of a Marriage Certificate and sold 2 cemetery plots. The total received by the Clerk's Office for the month of December was \$475.00; The Franklin County Treasurer received \$0.00; New York State Department of Agriculture and Markets received \$7.00; and \$468.00 was paid to the Town of Westville, Town Supervisor.

From January 1, 2014 through December 31, 2014, the Town Clerk's Office took in a total of \$3,217.00 of which \$255.00 was sent to the New York State Department of Agriculture and Markets, \$22.50 was sent to the New York State Department of Health and \$2,929.50 was paid to the Town of Westville.

On December 6, 2014 the Town Clerk issued two Birth Certificates for new babies born in the Town of Westville.

On December 20, 2014 correspondence was sent to BAS Software notifying them that the Town's computer software needed to be migrated to the new computer.

On December 29, 2014 the Town Clerk contacted BAS Software to schedule the migration for the software. The migration was scheduled for January 2, 2015.

The Town Clerk was at the Town Hall on January 2, 2015 to have the computer work performed.

On January 10, 2015 the Town Clerk received a statement from BAS for the work performed on the Town computer. On January 10, 2015 the Town Clerk received correspondence from the Franklin County Treasurer regarding payments issued to the Town of Westville for 2014.

V. New business

Motions:

- (1) To approve payment of bills for December 2014 and January 2015. Motion made by Mike Armstrong seconded by Vince Cartier. All in favor.
- (2) To accept Dave Nichols as Deputy Highway Supt. Motion made by Mike Armstrong, seconded by Vince Cartier. All in favor.
- (3) To accept Dean Fleury as Deputy Town Supervisor. Motion made by Vince Cartier, seconded by Mike Armstrong. All in favor.
- (4) To keep Malone Telegram as the Town Newspaper. Motion made by Dean Fleury, seconded by Mike Armstrong. All in favor.
- (5) To keep Community Bank as the Town Bank. Motion made by Vince Cartier, seconded by Dean Fleury. All in favor.
- (6) To keep monies invested at MBIA (Class accounts). Motion made by Mike Armstrong, seconded by Vince Cartier. All in favor.
- (7) To re-appoint Kim Lapage as Dog Control Officer. Motion made by Dean Fleury, seconded by Vince Cartier. All in favor.

- (8) To retain Richard Edwards as Town Attorney. Motion made by Vince Cartier, seconded by Mike Armstrong. All in favor.
- (9) To retain William Empsall as Town Accountant. Motion made by Mike Armstrong, seconded by Dean Fleury. All in favor.
- (10) To re-appoint Robert Crossman as Code Enforcement Officer. Motion made by Mike Armstrong, seconded by Vince Cartier. All in favor.
- (11) To re-appoint Ann Brady as Registrar of Vital Statistics. Motion made by Dean Fleury, seconded by Mike Armstrong. All in favor.
- (12) To re-appoint Rod Lauzon as Deputy Registrar of Vital Statistics. Motion made by Vince Cartier, seconded by Mike Armstrong. All in favor.
- (13) To re-appoint Jean Goddard as Town Historian. Motion made by Mike Armstrong, seconded by Vince Cartier. All in favor.
- (14) To re-appoint Lucy Nichols, RN as Health Officer. Motion made by Vince Cartier, seconded by Mike Armstrong. All in favor.
- (15) To re-appoint Donald Malark as Car Seizure Officer. Motion made by Dean Fleury, seconded by Mike Armstrong. All in favor.
- (16) To appoint Jerry Klepfer as President of the Youth Committee. Motion made by Vince Cartier, seconded by Mike Armstrong. All in favor.
- (17) To have Rod Lauzon and Robert Reynolds represent Westville on the AMP Committee along with Myron Brady. Motion made by Dean Fleury, seconded by Mike Armstrong. All in favor.
- (18) To pay 50 cents per mile for mileage. Motion made by Mike Armstrong, seconded by Vince Cartier. All in favor.
- (19) To keep Life Flight. Motion made by Vince Cartier, seconded by Mike Armstrong. All in favor.
- (20) To re-appoint Jamie Gratton as Cemetery Records Keeper (\$200/year). Motion made by Dean Fleury, seconded by Mike Armstrong. All in favor.
- (21) To keep the same Code of Ethics. Motion made by Dean Fleury, seconded by Mike Armstrong. All in favor.
- (22) To keep Building Permits schedule as is. Motion made by Mike Armstrong, seconded by Vince Cartier. All in favor.

- (23) To have Rod Lauzon as Fair Housing Officer for 2015. Motion made by Vince Cartier, seconded by Mike Armstrong. All in favor.
- (24) To have Dean Fleury and Rod Lauzon Buildings and Grounds (Grants). Motion made by Vince Cartier, seconded by Mike Armstrong. All in favor.
- (25) To have Robert Reynolds and Rod Lauzon Community Action Network, Neighborhood Watch. Motion made by Dean Fleury, seconded by Mike Armstrong. All in favor.
- (26) To have Dean Fleury and Rod Lauzon as Fire Department Liaisons. Motion made by Vince Cartier, seconded by Mike Armstrong. All in favor.
- (27) To have Mike Armstrong and Rod Lauzon as Highway Department Liaisons. Motion made by Mike Armstrong, seconded by Vince Cartier. All in favor.
- (28) To have Rod Lauzon to provide AMP Update. Motion made by Dean Fleury, seconded by Mike Armstrong. All in favor.
- (29) To approve Contract with Fort Covington Senior Citizens. Motion made by Vince Cartier, seconded by Mike Armstrong. All in favor.
- (30) To approve Contract with Constable Food Pantry. Motion made by Dean Fleury, seconded by Mike Armstrong. All in favor.

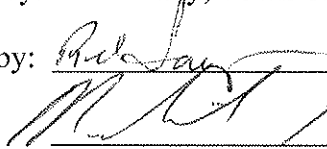
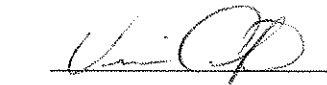
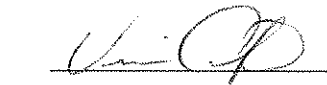
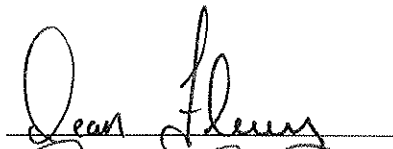
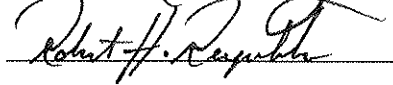
VI. Adjournment

Town Supervisor Rod Lauzon adjourned the meeting at 7:15 p.m. Motion made by Dean Fleury, seconded by Mike Armstrong. All in favor.

The next meeting of the Town Board is scheduled for February 10, 2015 at 6:30 p.m.

Minutes submitted by: Ann Brady, Town Clerk

Minutes approved by:

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