

Town of Westville Meeting Minutes

May 12, 2014

I. Call to order

The meeting was opened by Supervisor Lauzon at 6:30 p.m. at the Westville Town Hall with the Pledge to the Flag.

II. Roll call

Town Clerk, Ann Brady, conducted a roll call.

PRESENT: Councilman Vince Cartier
Councilman Mike Armstrong
Councilman Robert Reynolds
Supervisor, Rodrique Lauzon
Highway Superintendent, Kevin Nichols
Deputy Supervisor, Dean Fleury
Robert Crossman

ABSENT: Dog Control Officer, Kim LaPage

ALSO PRESENT: Judy Queor, Robert Queor, Darwin Fleury and Shirley Kelly

III. Approval of minutes from last meeting

The minutes of the regular Town Board Meeting held on April 2, 2014 having been submitted to the Town Board by the Town Clerk; and the Town Board has reviewed these minutes; and that the minutes of the Town Board Meeting held on April 2, 2014 were approved. Motion to accept the meeting minutes by Vince Cartier, seconded by Mike Armstrong. All in favor. Approved.

IV. Open issues

Code Officer's Report – A report was given to the Board by Robert Crossman. The Code office issued: 5 Building Permits; 1 Certificate of Occupancy; 6 Burning Permits; and performed 19 Construction Inspections. The Code Office took in \$564.20. MX Propane is getting ready to put in a new terminal. Bob went to a residence on the Buell Road and told them to clean up; they were not receptive. A motion was made by Mike Armstrong and seconded by Robert Reynolds to serve the homeowner with a Citation to be issued by the Sheriff's Department. All in favor. Approved.

Dog Control Officer's Report – Kim LaPage gave a Report to the Board dated April 3 through May 10th. On April 14, 2014 she received a call that two dogs were attacking chickens at the Plante Farm on the Buell Road; she seized two pit bulls. She also received a call about a dog bite on the Upper Flat Rock Road; the police were called and a dangerous dog proceed was initiated. On April 15, 2014 a dog was redeemed to its owner. On May 5, 2014 Kim met with the owner of the dog that was involved in the dog bite on April 14th. She recommended that they build a fence or kennel to show good faith of containing the dog; the dog was allowed to stay with the owners.

Highway Superintendent's Report – A report was given to the Board by Kevin Nichols. With all the rainy days we have had, they are busy cleaning up the equipment. On nice days they are busy cleaning up the brush. It looks like we will have approximately \$100,000.00 for blacktop. Looking at blacktopping the Fay Road (approximately a mile and a half of it). Kevin will look into ordering handicap signs for the Park.

Town Clerk's Report -- Town Clerk, Ann Brady provided the Town Board with a monthly report indicating that the Town Clerk's Office issued 7 dog licenses, 1 kennel license and sold 2 cemetery easements. The total received by the Clerk's Office for the month of April was \$595.00; New York State Department of Agriculture and Markets received \$55.00; New York State Department of Health received \$0.00; and \$550.00 was paid to the Town of Westville, Town Supervisor.

On April 5, 2014, the Town Clerk received a copy of correspondence from the Office of the New York State Comptroller regarding retirement requirements that was sent to Mr. William Empsall for clarification.

On April 15, 2014, the Town Clerk sent correspondence to the Office of the Board of Elections the 2014 Polling Site Agreement for the 2014 elections. On April 15, 2014 correspondence was sent to King Clark Insurance notifying them of the Board's decision for Town Insurance. On April 19, 2014 correspondence was sent to Fein, Such & Crane, LLP with respect to a request for a death record for Charles D. Shattuck.

Budget Update by Rod Lauzon -- The current account information is:

Account Information:	CLASS	Community Bank	Total
General	\$ 636.97	\$ 95,946.93	\$ 96,583.90
Highway	\$ 76,519.90	\$ 98,527.88	\$175,047.78
Trust & Agency		\$ 2,039.56	\$ 2,039.56
Machinery	\$.08		\$ 0.08
Reserve -- Highway		\$ 78,759.32	\$ 78,759.32
Savings -- Highway		\$ 75,003.21	\$ 75,003.21
Savings -- General		\$ 96,248.10	\$ 96,248.10
Total	\$ 77,156.95	\$ 446,525.00	\$523,681.95

Received from and deposited into General Account:

Verizon Wireless	\$977.50
FCSWMA	\$4,355.12
Tax Collector, Late fees	\$2,268.12

AMP Update by Rod Lauzon -- No Report.

Supervisor Report -- Rod Lauzon gave the Town Supervisor's Report. **Resolution #10 of 2014** was presented to the Board. **Resolution #10 of 2014** will increase our budget by \$3,950.00, this will cover the amounts awarded to the Justice Court from a grant. A motion was made by Dean Fleury, seconded by Robert Reynolds to approve **Resolution #10 of 2014** as presented. All in favor, approved.

Justice Darwin Fleury presented his records for an audit to be performed. After each of the Board members was granted an opportunity to review the records, **Resolution #11 of 2014** was presented to the Board. A motion was made by Mike Armstrong to accept **Resolution #11 of 2014** as written, seconded by Robert Reynolds. Mike -- Yes; Robert -- Yes; Vince -- Yes; Rod -- Yes; and Dean - Abstain. Approved.

Tax Collector Shirley Kelly was present with her records for an annual review. All reports were given to the Board for their review. A motion was made by Mike Armstrong, seconded by Vince Cartier to accept her records as presented. All in favor. Approved.

We have two new members for the Variance Board, Judy Queor and Robert Queor. The Town Clerk swore in the new Variance Board members.

Resolution #12 of 2014 was presented to the Board to apply for another Justice Court Grant. A motion was made by Vince Carter, seconded by Robert Reynolds to apply for another grant as presented in **Resolution #12 of 2014**. All in favor. Approved.

There will be a meeting about consolidation of services in Paul Smiths on the 28th, Rod will update us at the next meeting.

Motions:

- (1.) To pay bills – Motion by Mike Armstrong, seconded by Dean Fleury. All in favor. Approved.
- (2.) To accept HUD Report – No report.
- (3.) To accept Highway Superintendent’s Report – Motion by Robert Reynolds, seconded by Mike Armstrong. All in favor. Approved.
- (4.) To accept Town Clerk’s report – Motion by Dean Fleury, seconded by Robert Reynolds. All in favor. Approved.
- (5.) To accept the 2014 Budget Update – Motion by Mike Armstrong, seconded by Vince Cartier. All in favor. Approved.
- (6.) To accept the Supervisor’s Report – Motion by Vince Cartier, seconded by Dean Fleury. All in favor. Approved.
- (7.) To accept the Dog Control Officer Report – Motion by Mike Armstrong, seconded by Vince Cartier. All in favor. Approved.
- (8.) To accept the Code Officer Report – Motion by Mike Armstrong, seconded by Robert Reynolds. All in favor. Approved.

V. New Business

It is that time of year to start discussing the Town Employee Contract. The Town Supervisor suggested the following increases: 1) sick day accumulation to 200 hours; 2) Safety Incentive Award from \$300.00 to \$400.00; and pay raises 3) 2015 – 15.75; 2016 – 16.25; 2017 – 16.75. The Board asks that the employees review the Contract and the Contract was given to Kevin Nichols to be reviewed by the employees.

VI. Adjournment

Rod Lauzon, Town Supervisor adjourned the meeting at 7:10 p.m. Motion by Michael Armstrong, seconded by Vince Cartier. All in favor. Approved.

The next meeting of the Town Board is scheduled for June 9, 2014 at 6:30 p.m.

Minutes submitted by: Ann F. Brady, Town Clerk

Minutes approved by: 

