

Town of Westville Meeting Minutes

November 8, 2021

I. Call to order

The regular meeting was opened by Supervisor Lauzon at 6:25 p.m. at the Westville Town Hall with the Pledge of Allegiance.

II. Roll call

Town Clerk, Ann Brady, conducted a roll call.

PRESENT: Supervisor Rodrique Lauzon

Deputy Supervisor Brenda St. Hilaire

Council person Robert Reynolds

Council person Dean Fleury

EXCUSED: Code Officer Robert Crossman and Highway Superintendent Kevin Nichols

ABSENT: Council person Michael Armstrong and Dog Control Officer Kim Barcomb

III. Approval of minutes from last meeting

The regular meeting minutes and Public Hearing Minutes (#1 and #2) were presented to the Board for the meeting that was held on October 12, 2021; the minutes having been submitted to the Town Board by the Town Clerk; the Town Board having reviewed the minutes; and a motion was made by Brenda St. Hilaire to accept the October meeting minutes and Public Hearing Minutes (#1 and #2) as presented, seconded by Rodrique Lauzon. Unanimously approved.

IV. Open issues and Reports

HUD Report – The report was presented by Rod Lauzon. Seven individuals have completed the application process for the new grant. **Resolution #40 of 2021** was presented to the Town Board by Supervisor Lauzon to authorize the capital expenditure of \$82,625.00 for project #WES-20-05. A motion was made by Brenda St. Hilaire, seconded by Robert Reynolds to accept **Resolution #40 of 2021** as written. All in favor. Approved.

Code Officer's Report – A written report was provided to the Board by Bob Crossman. The Code office approved 1 Building Permits and performed 10 Construction Inspections. He took in \$75.00 for the month of October.

Highway Superintendent's Report – Kevin Nichols provided the Town Supervisor with an oral report prior to the meeting. Salt and sand is all up and they have been busy getting the equipment ready for winter.

Town Clerk's Report – Town Clerk, Ann Brady provided the Town Board with a monthly report indicating that the Town Clerk's Office issued 9 dog licenses and 13 certified copies Death Certificates. The total received by the Clerk's Office for the month of October was \$220.00; New York State Department of Agriculture and Markets received \$9.00; New York State Department of Health received \$0.00; and \$211.00 was paid to the Town of Westville, Town Supervisor.

On October 11, 2021 correspondence was received from Syracuse University regarding funding and finance choices for the town.

On October 26, 2021 correspondence was sent to the following: 1) Franklin County Board of Legislators with the 2022 Budget; 2) North Country Life Flight with the 2022 Contract; and 3) Franklin County Personnel Office with the paperwork for the Court Clerk, Denise McLane.

On November 1, 2021 correspondence was received from the Association of Towns with a request to update our Town Officials after the November election.

In October, Governor Kathy Hochul has put into law that any documents that will be discussed at the monthly board meeting will need to be put on the Town website prior to the meeting (at least 24 hours before) so that the public may review any documents.

Supervisor Report – Rod Lauzon presented the Board with the Town Supervisor’s Report. The Supervisor received a copy of the Local Law for worker’s compensation Self-Insurance Program from Franklin County. Correspondence was received from Shelterpoint. An application has been submitted to the New York State Department of Transportation for the four corners of 37, 122 and County Route 19. The appraisal for the Church came back. New York State Retirement payment went out. Jean Goddard, Westville Town Historian, is getting ready for our 200-year celebration.

The Diocese of Ogdensburg wanted clarification as to what the former Church would be used for. Rodrique Lauzon provided the Diocese with a copy of the appraisal report. The Bishop has approved the offer. The papers will be sent to an attorney to obtain Supreme Court approval.

Dog Control Officer’s Report – No report.

Budget Update by Rod Lauzon –

Town Supervisor Lauzon presented the Budget. The current account information is:

Account Information:	CLASS	Community Bank	Total
General	\$ 293,416.23	\$ 60,786.91	\$ 354,203.14
Highway	\$ 94,026.55	\$ 68,786.91	\$ 274,263.90
Reserve	\$ 111,654.17	\$	\$ 111,654.17
Trust & Agency		\$ 2,037.46	\$ 2,037.46
Total	\$ 499,096.95	\$ 131,407.55	\$ 630,504.50

Deposits

General:

Westville Town Court	\$1,499.00
Verizon Wireless for July	\$1,124.17
FCSWMA	\$12,954.62
FC Roadside Mowing	\$3,568.00

Highway:

FC Roadside Mowing \$3,568.00

Transfers:

General to Highway (FC Roadside Mowing)	\$3,568.00
CLASS General to CLASS Highway	\$70,000.00
CLASS Highway to Community Bank Highway	\$120,000.00
Community Bank Highway to Community Bank General	\$70,000.00

Motions:

- (1.) To accept the Code Officer Report – Motion by Dean Fleury, seconded by Robert Reynolds. Unanimously approved.
- (2.) To accept the Dog Control Officer Report – No report.
- (3.) To accept Highway Superintendent’s Report – Motion by Brenda St. Hilaire, seconded by Dean Fleury. All in favor. Approved.
- (4.) To accept Town Clerk’s report – Motion by Dean Fleury, seconded by Brenda St. Hilaire. All in favor. Approved.
- (5.) To accept HUD Report – Motion by Brenda St. Hilaire, seconded by Robert Reynolds. All in favor. Approved.
- (6.) To pay bills – Motion by Dean Fleury, seconded by Brenda St. Hilaire. All in favor. Approved.
- (7.) To accept the Budget Update – Motion by Robert Reynolds, seconded by Dean Fleury. All in favor. Approved.
- (8.) To accept the Supervisor’s Report – Motion by Brenda St. Hilaire, seconded by Robert Reynolds. All in favor. Approved.

V. Adjournment

Rod Lauzon, Town Supervisor adjourned the meeting at 7:10 p.m. Motion by Dean Fleury, seconded by Brenda St. Hilaire. Unanimously approved.

The next regular Meeting of the Town Board is scheduled for December 13, 2021 at 6:30 p.m.

Minutes submitted by: Ann F. Brady, Town Clerk

Minutes approved by:

_____	_____
_____	_____
_____	_____