

Town of Westville Meeting Minutes

September 12, 2022

I. Call to order

The regular meeting was opened by Supervisor Rodrigue Lauzon at 6:30 p.m. at the Westville Town Hall with the Pledge of Allegiance.

II. Roll call

Town Clerk, Ann Brady, conducted a roll call.

PRESENT: Supervisor Rodrigue Lauzon
Deputy Supervisor Brenda St. Hilaire
Council person Michael Armstrong
Council person Robert Reynolds
Code Officer Robert Crossman
Highway Superintendent Kevin Nichols
Dog Control Officer Kim Barcomb

ALSO PRESENT: Sean Barnes, Kathy Nichols, Scott Brady and Roseanne Clark

A motion was made by Michael Armstrong, seconded by Brenda St. Hilaire to appoint Sean Barnes to fill the vacant position of Town Council person. All in favor. Approved. Sean Barnes was sworn in by the Town Clerk.

III. Approval of minutes from last meeting

The regular meeting minutes were presented to the Board for the meeting that was held on August 15, 2022; the minutes were submitted to the Town Board by the Town Clerk; the Town Board having reviewed the minutes prior to the meeting; a motion was made by Michael Armstrong to accept the June meeting minutes as presented, seconded by Robert Reynolds. Unanimously approved.

IV. Open issues and Reports

Code Officer's Report – A written report was provided to the Board by Bob Crossman. The Code office approved 3 Building Permits, 3 Burn Permits, 1 Certificate of Occupancy and issued 1 Notice to Remedy. He performed 21 construction inspections and took in \$90.00 for the month of August.

Highway Superintendent's Report – Kevin Nichols provided the Board with an oral report. Kevin and his crew were busy finishing up the mowing and the County roads. The head gasket went on the Diesel tractor. There is some patching to do. They have been helping other Towns with black topping. Got the bids for the salt for the winter. Looking at purchasing 300 tons of salt.

Town Clerk's Report – Town Clerk, Ann Brady provided the Town Board with a monthly report indicating that the Town Clerk's Office issued 13 dog licenses and 1 Marriage License. The total received by the Clerk's Office for the month of August was \$245.00; New York State

Department of Agriculture and Markets received \$23.00; New York State Department of Health received \$22.50; and \$199.50 was paid to the Town of Westville, Town Supervisor.

The Records Management Grant is complete; the shelving units have been complete; and the shredding has been done. The final paperwork was sent out on Friday, September 8, 2022.

The clerk sold 6 of the large filing cabinets; they were sold to Brushton Moira Central School for \$300.00.

On September 9, 2022 the Clerk received a letter from Dana Langdon. The Board was provided with a copy of the letter and a discussion was had by the Board. The Board requested that the Code Officer look into the complaints addressed in the letter. The Code Officer will provide the Clerk with the information to respond to the Complaint.

The Clerk and her husband have been working at the new hall. Shane Brady has been busy painting the rooms. Bobby Rule indicated that he would be willing to refinish the top of the large table. Once the table is complete, the building will be able to be cleaned.

Supervisor Report – Supervisor Lauzon presented the Board with the Town Supervisor’s Report. Lisa Coryea is trying to complete her 750 hours prior to December. The phone in Bob’s office is hooked to the security system. That will have to be transferred to the Court system. Rod will contact Spectrum and Adirondack Alarms to get everything installed at the new hall.

Jamie Gratton indicated that he will not be mowing next year. Rod looked into potentially hiring someone but without the equipment, it would not be cost effective. The Town Clerk will put an advertisement in the Telegram for bids for the 2023 mowing season.

Jean Goddard is looking into a sign for the New York State Historical Marker for the corner lot on Route 37. A Rabies Clinic will be held on September 19th at the WVFD starting at 6:00 p.m.

Rod Lauzon presented **Resolution #31 of 2022** to the Board authorizing the Town Justice to apply for JCAP grant. A motion was made by Brenda St. Hilaire, seconded by Sean Barnes to approve **Resolution #31 of 2022** as written. All in favor. Approved.

Rod Lauzon presented **Resolution #32 of 2022** to the Board indicating the Board’s support for the County’s plan for counsel at initial appearance coverage for arraignments in local courts. A motion was made by Robert Reynolds, seconded by Michael Armstrong to approve **Resolution #32 of 2022** as written. All in favor. Approved.

HUD Report – The CDBG report was presented by Supervisor Lauzon. **Resolution #33 of 2022** was presented to the Board by the Supervisor. **Resolution #33 of 2022** requests that the Board authorize the capital expenditure of \$135,950.00 for project #WES-21-02. A motion was made by Michael Armstrong, seconded by Brenda St. Hilaire to accept **Resolution #33 of 2022** as written. All in favor. Approved.

Resolution #34 of 2022 was presented to the Board by the Supervisor. **Resolution #34 of 2022** requests that the Board authorize the capital expenditure of \$88,785.00 for project #WES-21-05. A motion was made by Brenda St. Hilaire, seconded by Michael Armstrong to accept **Resolution #34 of 2022** as written. All in favor. Approved.

Resolution #35 of 2022 was presented to the Board by the Supervisor. **Resolution #35 of 2022** requests that the Board authorize the capital expenditure of \$87,436.00 for project #WES-21-06. A motion was made by Brenda St. Hilaire, seconded by Robert Reynolds to accept **Resolution #35 of 2022** as written. All in favor. Approved.

A motion was made by Robert Reynolds, seconded by Brenda St. Hilaire to hold a Public Hearing on October 10, 2022 at 6:15 p.m. to address the status of the grants. All in favor. Approved. The Town Clerk will publicize the Public Hearing.

Dog Control Officer's Report – Kimberly Barcomb provided the Board with a written report. On May 1st Kim took in a small male pit bull mix; Kim and her husband Lee adopted it. David Smith still has not complied with the dangerous dog order to neuter his dogs. She received a call from Bobbie Jo Potter and stated that she has seen Mr. Smith's dogs loose on her property. If he does not comply with the Judge's Order, Kim is to seize he dogs. On June 11th she received a call about a husky on State Route 37 in the road. She picked up the dog. The owners never claimed the dog and it was adopted out. On September 10th she received a call from Lisa Golden about her chickens being killed. They are trying to figure out who owned the dogs. Art Iby has tracks in the woods again from some loose dogs. On September 12th Deb Griffen sent a message that a dog was running loose on her property. There is a video. David Smith apparently has more dogs than just Apollo and Kane. She will check on the status of the dogs.

Budget Update by Rod Lauzon –

Town Supervisor Lauzon presented the Budget. The current account information is:

Account Information:	CLASS	Community Bank	Total
General	\$ 224,341.04	\$ 57,801.43	\$
Highway	\$ 145,097.48	\$ 116,819.82	\$
Reserve	\$ 132,197.46	\$	\$ 132,197.46
Trust & Agency		\$ 1,862.46	\$ 1,862.46
Total	\$ 501,635.98	\$ 176,483.71	\$ 678,119.69

Deposits

General:

Westville Town Court	\$2,452.00
Verizon Wireless	\$1,124.17

2023 Budget – The preliminary budget was provided to the Board by the Supervisor. A motion was made by Michael Armstrong, seconded by Sean Barnes to accept the 2023 Budget as presented and set a Public Hearing for October 10th at 6:20 p.m. All in favor. Approved.

Motions:

- (1.) To accept the Code Officer Report – Motion by Brenda St. Hilaire, seconded by Robert Reynolds. Unanimously approved.
- (2.) To accept the Dog Control Officer Report – Motion by Robert Reynolds, seconded by Sean Barnes. All in favor. Approved.
- (3.) To accept Highway Superintendent’s Report – Motion by Sean Barnes, seconded by Michael Armstrong. All in favor. Approved.
- (4.) To accept Town Clerk’s report – Motion by Michael Armstrong, seconded by Robert Reynolds. All in favor. Approved.
- (5.) To accept HUD Report – Motion by Robert Reynolds, seconded by Brenda St. Hilaire. All in favor. Approved.
- (6.) To pay bills – Motion by Michael Armstrong, seconded by Sean Barnes. All in favor. Approved.
- (7.) To accept the Budget Update – Motion by Sean Barnes, seconded by Brenda St. Hilaire. All in favor. Approved.
- (8.) To accept the Supervisor’s Report – Motion by Michael Armstrong, seconded by Brenda St. Hilaire. All in favor. Approved.

Roseanne Clark is looking for a map of the Town with the names of the roads on it. The Highway Superintendent was going to look to see what he had available for her to use.

V. Adjournment

Rod Lauzon, Town Supervisor adjourned the meeting at 7:35 p.m. Motion by Michael Armstrong, seconded by Robert Reynolds. Unanimously approved.

The next regular meeting of the Town Board is scheduled for October 10, 2022 at 6:30 p.m.

Minutes submitted by: Ann F. Brady, Town Clerk

Minutes approved by:

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