

# **Town of Westville Meeting Minutes**

October 10, 2022

## **I. Call to order**

The regular meeting was opened by Supervisor Lauzon at 6:30 p.m. at the Westville Town Hall with the Pledge of Allegiance.

## **II. Roll call**

Town Clerk, Ann Brady, conducted a roll call.

PRESENT: Supervisor Rodrique Lauzon  
Council person Sean Barnes  
Deputy Supervisor Brenda St. Hilaire  
Highway Superintendent, Kevin Nichols  
Council person Michael Armstrong  
Code Officer Robert Crossman

ABSENT: Council person Robert Reynolds and Dog Control Officer Kim Barcomb

ALSO PRESENT: Roseann Clark

## **III. Approval of minutes from last meeting**

The regular meeting minutes were presented to the Board for the Meeting that was held on September 12, 2022; the minutes having been submitted to the Town Board by the Town Clerk; the Town Board having reviewed the minutes; and a motion was made by Brenda St. Hilaire to accept the September meeting minutes as presented, seconded by Sean Barnes. Unanimously approved.

## **IV. Open issues and Reports**

HUD Report – The report was presented by Sue Picard during the Public Hearing prior to the meeting.

***Resolution #38 of 2022*** was presented to the Board by Town Supervisor Lauzon. ***Resolution #38 of 2022*** is to authorize the capital expenditure of \$19,840.00 plus administrative costs for Project WES-21-01. A motion was made by Brenda St. Hilaire, seconded by Sean Barnes to approve ***Resolution #38 of 2022*** as written. All in favor. Approved.

***Resolution #39 of 2022*** was presented to the Board by Town Supervisor Lauzon. ***Resolution #39 of 2022*** is to authorize the capital expenditure of \$47,550.00 plus administrative costs for Project WES-21-06. A motion was made by Brenda St. Hilaire, seconded by Sean Barnes to approve ***Resolution #39 of 2022*** as written. All in favor. Approved.

Code Officer's Report – A written report was provided to the Board by Bob Crossman. The Code office served 3 building permits, 1 burn permit, 1 Septic Tank permit, 1 Certificate of Occupancy, 1 Notice to Remedy, and performed 16 Construction Inspections. He addressed the issue on Route 37 and they cleaned up the cars. He is looking into the golf carts as well. He took in \$235.00.

Highway Superintendent's Report – Kevin Nichols provided an update to the Board. Trying to get some salt in for the winter months ahead. Working on some patching of roads. Needed a new radiator for the '07. Getting everything ready for winter. Stephen Leroux is going to work on the roof/furnace for the Garage on Saturday.

Town Clerk's Report – Town Clerk, Ann Brady provided the Town Board with a monthly report indicating that the Town Clerk's Office issued 3 dog licenses and 1 Birth Certificate. The total received by the Clerk's Office for the month of September was \$40.00. New York State Department of Agriculture and Markets received \$3.00; New York State Department of Health received \$0.00; and \$37.00 was paid to the Town of Westville, Town Supervisor.

On September 17, 2022 correspondence was sent to Franklin County Personnel Office with the Supplementary Payroll Certifications with respect to Dean Fleury and Sean Barnes. On September 19<sup>th</sup> correspondence was sent to the Franklin County Clerk filing Sean Barnes' Oath of Office.

On October 1, 2022 correspondence was sent to the Office of Justice Court Support for the 2022-23 JCAP Grant.

One sealed bid for mowing was received. The Clerk opened the bid from Scott Lavoie. The Board reviewed the bid of Mr. Lavoie and a motion was made by Sean Barnes, seconded by Brenda St. Hilaire to accept, and approve, the 2023 bid award to Lavoie. All in favor. Approved.

Supervisor's Report – Rod Lauzon presented the Board with the Town Supervisor's Report. Ed Russell arrived at the meeting and provided the Board with his resignation as chairperson and member of the Variance Board. At 95 years old, he feels it is time for him to resign. The Board accepted his resignation with regrets and wished Mr. Russell well. Due to the death of Robert Queor and the resignation of Mr. Russell, the Board will need to fill two vacant seats on the Variance Board.

There have been complaints from the people that bought the land by the park that there has been people target practicing in the park (sometimes during ball games). We will need to get signs up indicating that no firearms are allowed in the park. Roseanne Gallagher has requested that we add Lisa Coryea's information to the Town website. The Board requested that the Clerk send a letter requesting Lisa be at the next meeting to present the Board with an update on her progress.

There will be a neighborhood watch meeting on the 18<sup>th</sup> of October. There is a new shared service plan with the County (property tax savings plan). We received the Landfill Analysis Report.

Adirondack Alarms gave proposals for the new town hall and the alarm system. The Board approved the proposals presented. A motion was made by Brenda St. Hilaire, seconded by Sean Barnes to approve the installation of the alarm system at the new town hall. All in favor. Approved.

**Resolution #36 of 2022** was presented to the Board by Town Supervisor Lauzon. **Resolution #36 of 2022** is to authorize the Supervisor to enter into a contract for support with Life Flight. A motion was made by Brenda St. Hilaire, seconded by Sean Barnes to approve **Resolution #36 of 2022** as written. All in favor. Approved.

**Resolution #37 of 2022** was presented to the Board by Town Supervisor Lauzon. **Resolution #37 of 2022** is to approve the 2023 Budget. A motion was made by Sean Barnes, seconded by Brenda St. Hilaire to approve **Resolution #37 of 2022** as written. All in favor. Approved.

Dog Control Officer’s Report – No report.

Budget Update by Rod Lauzon –

Town Supervisor Lauzon presented the Budget. The current account information is:

<b>Account Information:</b>	<b>CLASS</b>	<b>Community Bank</b>	<b>Total</b>
General	\$ 224,762.74	\$ 63,373.26	\$
Highway	\$ 145,370.21	\$ 183,420.74	\$
Reserve	\$ 132,445.95	\$	\$ 132,445.95
Trust & Agency		\$ 1,844.96	\$ 1,844.96
Total	\$ 502,578.90	\$ 248,638.96	\$ 751,217.86

Deposits

General:

NY State Aid	\$18,277.00
Westville Town Court	\$2,077.00
Verizon Wireless for March	\$1,124.17

Highway

CHIPS Funding:	\$80,400.28
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Transfers

General to Highway	\$80,400.28
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**Motions:**

- (1.) To accept the Code Officer Report – Motion by Brenda St. Hilaire, seconded by Sean Barnes. Unanimously approved.
- (2.) To accept the Dog Control Officer Report – No report.
- (3.) To accept Highway Superintendent’s Report – Motion by Brenda St. Hilaire, seconded by Sean Barnes. All in favor. Approved.
- (4.) To accept Town Clerk’s report – Motion by Sean Barnes, seconded by Brenda St. Hilaire. All in favor. Approved.
- (5.) To accept HUD Report – Motion by Sean Barnes, seconded by Brenda St. Hilaire. All in favor. Approved.
- (6.) To pay bills – Motion by Brenda St. Hilaire, seconded by Sean Barnes. All in favor. Approved.

- (7.) To accept the Budget Update – Motion by Sean Barnes, seconded by Brenda St. Hilaire. All in favor. Approved.
- (8.) To accept the Supervisor’s Report – Motion by Brenda St. Hilaire, seconded by Sean Barnes. All in favor. Approved.

**V. Adjournment**

Rod Lauzon, Town Supervisor adjourned the meeting at 7:25 p.m. Motion by Brenda St. Hilaire, seconded by Sean Barnes. Unanimously approved.

The next regular Meeting of the Town Board is scheduled for November 14, 2022 at 6:30 p.m.

Minutes submitted by: Ann F. Brady, Town Clerk

Minutes approved by:

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